

DTR 1686

2 APR 1975

MEMORANDUM FOR: Director of Central Intelligence
THROUGH : Deputy Director for Administration
SUBJECT : Arrangements to Speak to Two OTR Courses

1. This will confirm arrangements which have been made through your secretary for you to address two upcoming OTR courses. These are the Senior Seminar on Thursday, 1 May, at 3:00 p.m. and the Chiefs of Station Seminar at 2:30 p.m. on Friday, 9 May. Both sessions will be in your conference room.

2. The course schedule provides approximately one hour for the COS session and we have scheduled an hour and a half for the Senior Seminar discussion. The course chairman will check with your office to be sure these dates remain convenient for you. We appreciate your willingness to schedule meetings with training groups at this particularly busy time.

STATINTL

[REDACTED]
Alfonso Rodriguez
Director of Training

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DTR 1680

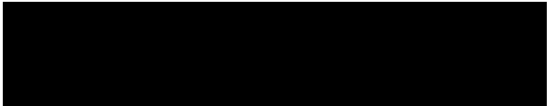
1 APR 1975

MEMORANDUM FOR: Deputy Director for Administration
SUBJECT : External Speaking Engagements
REFERENCE : Memorandum from EO/DDA to DTR,
26 March 1975, Same Subject

1. In the last six months, the OTR Briefing Officer has given 13 briefings on Intelligence and CIA to non-Government groups at meetings outside CIA premises. Nine of the briefings were in the first quarter of 1975. Two were given for high school students, seven for college students, and four for civic and religious organizations.

2. This listing does not include the visits by similar groups--which are more numerous--who come to CIA for briefings. It also excludes numerous off-premise briefings for Government groups, such as those given at the Department of State and the Defense Intelligence School.

STATINTL


Alfonso Rodriguez
Director of Training

Attachment

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DD/A 75-1456

26 MAR 1975

MEMORANDUM FOR: Director of Training
SUBJECT : External Speaking Engagements

Rod:

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1. On 26 March 1975, there was some discussion as to the number of requests from outside the Agency to have Mr. [redacted] address groups and explain the intelligence process. The focus of interest is on visits to other installations, colleges, universities, organizations or institutions, as opposed to speaking engagements in an "Agency forum" in the Headquarters complex.

2. The Deputy Director for Administration requested an informal written report covering the last six months. Possibly you could provide a general run-down, listing organizations, date, location and approximate numbers--in about a week.

STATINTL

[redacted]
Executive Officer
Deputy Director for Administration

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